

Chariton Valley Planning and Development Council of Governments

Meeting Minutes of October 28, 2014; at 1:30 PM

Chariton Valley Planning & Development Council Office, Centerville, Iowa

Present: Dean Kaster, Larry Davis, John Hamilton, Dien Judge, Nichole Moore, Julie Pribyl

Absent: Bill Alley

Guest: None

Approval of Agenda:

Davis made motion to approve agenda, Hamilton seconded. All in favor

The agenda was approved unanimously as presented.

Approval of Minutes:

Davis made motion to approve August 27, 2014 minutes as presented. Hamilton seconded. All in favor.

Hamilton made motion to accept No minutes for September-no meeting. Judge seconded. All in favor.

Review of Financial Reporting:

Bank statement for August was presented with a balance of \$ 45,381.88. Davis made motion to accept the balance as presented on statement. Hamilton seconded. All in favor.

Bank statement for September was presented with a balance of \$ 47,650.84. Hamilton made motion to accept the balance as presented on statement. Davis seconded.

Bills/Payroll were presented for August for approval in the amount of \$ 18,461.16. Hamilton made motion to approve bills/payroll as presented. Judge seconded. All in favor.

Bill/Payroll were presented for September for approval in the amount of \$ 14,502.79. Hamilton made motion to approve bills/payroll as presented. Davis seconded. All in favor.

Deposits were presented for August in the amount of \$ 49,199.19. Hamilton made motion to accept the deposits as presented. Davis seconded. All in favor.

Deposits were presented for September in the amount of \$ 20,234.30. Davis made motion to accept the deposits as presented. Judge seconded. All in favor.

Commercial Loan ending #0531 was shown with a balance of \$ 46,114.11 as of August. Hamilton made motion to accept balance as presented. Davis seconded. All in favor. Commercial Loan ending in #0531 was show with a balance of \$ 45,468.39 as of September. Davis made motion to accept balance as presented. Judge seconded. All in favor. Other loan #1302 shown balance of \$ 0.00 as of August

Mortgage Loan was shown with a balance of \$ 19,554.12 as of August. Hamilton made motion to accept balance as presented. Davis seconded. All in favor. Mortgage Loan was shown with a balance of \$ 19,133.22 for September. Hamilton made motion to accept balance as presented. Davis seconded. All in favor.

The board also reviewed the bank reconciliation report as presented for August and September 2014. Davis made motion to accept bank reconciliation as presented. Hamilton seconded. Davis as Vice-Chair signed off on those reports. Financial reports were presented for Balance Sheet, & P&L. Hamilton made motion to accept those reports for both August and September. Judge seconded. All in favor.

Summary of Meeting:

New Business:

Moore provided updates on current projects that include; closing CDBG projects in Allerton and Seymour with state project manager in October, also that CVPD is working on writing 4 new CDBG Housing Rehab grants for Centerville, Moulton, Seymour and Corydon. They are also working on new CDBG sewer grant application for Allerton. Those will be submitted in November and December with anticipated funding awards next March/April 2015. Moore also stated that she will need to review the PDM grant funding with each county again and review what is needed for funding with grant and what funding is not covered. Board asked to get on their perspective agendas in December prefer their 2nd dates. Moore will contact each county to secure a place on the agenda for HMP updates. Appanoose confirmed their date is 12/15 @ 9:30 am, Lucas is 12/17 @ 10 am, and Monroe is 12/16 @ 9:30 am.

Updates for the local CVTPA region on planning projects and what CVPD is working on for the transportation region. Moore gave a brief update on the APNC project and explained that the project is nearing completion and that the current contract will be completed by the end of the year. There was also discussion on the Monroe County USDA grant application.

Moore provided the board with an update on her meetings with Attorney Jenna Lain that was held on September 19th regarding the agency and what may be needed for work items. Also on a meeting that she had with Maureen Roach Tobin on September 29th regarding the insurance claim.

Moore gave brief update on the starting of our FY14 audit in October.

Moore also asked for board's approval of staff attendance at the NADO Transportation Conference in Ohio on December 3-5. This is the national meeting for transportation planning. Moore explained that if projects were where they could attend and grants submitted they would like to attend. Davis made motion to approve the attendance and expenses related to meeting and travel. Judge seconded. All in favor. There was general discussion of the regions elections and possible outcomes.

No other board discussion or closed session needed.

The next meeting will be set for Thursday, December 11, 2014 at 12:30 pm. Location will be at the CVPD office. Davis made motion to adjourn, Judge seconded. All in favor.

Respectfully submitted, Nichole L. Moore, Executive Director